Print and Digital Resources

Thirty four public libraries from the

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Correard, Marie-Helene, ed. *Pocket Oxford-Hachette French Dictionary*. 2nd ed. New York: Oxford University Press, 2000. Print.

Contains over 90,000 words and phrases covering computing, time changes, age, sports, etc. Includes and A-Z list of French life and culture.

Dioguardi, Raffaele. *McGraw-Hill's Italian Student Dictionary*. 2nd ed. New York: McGraw-Hill, 2008. Print.

Essential words for beginning Italian language learners. Includes pronunciation and grammatical guides.

Giuõng, Phan Văn. *Concise Vietnamese Dictionary: Vietnamese-English/English-Vietnamese*. Clarendon, VT: Tuttle, 2008. Print.

Catered towards English students learning Vietnamese, but can also be used by Vietnamese students learning English.

Gramer, Margot F. *Basic Oxford Picture Dictionary*. 2nd ed. New York: Oxford University Press, 2003. Print.

Teaches everyday English vocabulary used in conversations, e-mails and messages. Fully illustrated for additional English language comprehension.

Gutman, Helene. *Random House Webster's French English/English-French. Bilingual Edition*. New York: Random House, 2006. Print.

Contains more than 6,000 English and French entries with thousands of phrases, idioms and expressions in both languages.

Hamer, Eleanor and Fernando Diez de Urdanivia. *Street-Wise Spanish: Survival Guide*. New York: Skyhorse, 2008. Print.

Dictionary of over 3,000 slang expressions intended for users already familiar with Spanish. Contains information on pronunciation, tips on manners and customs, and common symbols.

Harrap's. *Harrap's French and English Dictionary*. New York: McGraw-Hill, 2004. Print.

Contains over 170,000 translations for those trying to learn French. For use at home or in the classroom.

Hindi/English Visual Bilingual Dictionary. London: Dorling Kindersley, 2008. Print.

Bilingual guide of medical and dental terminology intended for ESL students or professionals.

Bromberg, Murray, Julius Liebb and Arthur Traiger. 504 Absolutely Essential Words. 4th ed. Hauppauge, NY: Barron's, 2005. Print.

Self-help pronunciation guide to strengthen and expand knowledge of everyday English words. Divided into 42 sections, uses repetition for easy understanding.

Bromberg, Murray and Melvin Gordon. 1100 Words You Need to Know. 5th ed. Hauppauge, NY: Barron's, 2008. Print.

Presents 1100 essential words seen in literature, novels, newspapers, television programs, plays, etc. Strengths vocabulary through games, puzzles, and exercises.

Brown, Tim, and Deborah K. Knight. Patterns in Spelling. Syracuse, NY: New Readers Press, 1990. Print.

Spelling program specifically designed for adults who need to improve spelling skills.

Brown, Tim, and Deborah K. Knight. Structures in Spelling: Words with Prefixes, Roots, and Suffixes. Syracuse, NY: New Readers Press, 1992. Print.

Student book and teaching guide for adult learners focuses on phonetics and how English words are connected through prefixes and suffixes.

Chabot, John. Sequences: Picture Stories for ESL. New York: Full Blast Productions, 2006. Print.

Beginning book for any age ESL learner; includes 60 exercises and illustration activities for everyday activities. Also includes vocabulary building exercises.

Collins, Tim. Correct Your English Errors: Avoid 99% of the Common Mistakes Made by Learners of English. New York: McGraw Hill, 2008. Print.

Comprehensive guide addressing common misspellings and mispronunciations, verb tenses, grammar patterns and confusing positions. Includes grammar exercises and review passages.

Collis, Harry. 101 American English Idioms: Understanding and Speaking English Like an American with Audio CD. Chicago: McGraw-Hill, 2007. Print.

Teaches contextual meaning of 101 American English idioms. Native speakers on audio CD pronounce and explain each idiom.

Collis, Harry, and Joe Kohl. Get With It: 101-Plus Pop Culture Idioms and Expressions. Burlingame, CA: Alta Book Center Publishers, 2008. Print.

Humorous illustrations and examples help students understand common American idioms and expressions used in daily conversation.

Crichton, Jonathan. English Made Easy: Learning English Through Pictures Vol. 1-2. North Clarendon, VT: Tuttle, 2006. Print.

Combines pictures and words to help learners visually and textually learn English language skills. Contains 20 lessons with pronunciation guide and vocabulary list.

Danesi, Marcel. Basic American Grammar & Usage: An ESL/EFL Handbook. Hauppauge, NY: Barron's, 2006. Print.

Comprehensive grammar guide directed towards beginning learners. Fully explains complex grammar rules in a friendly simple way, and also addresses everyday writings like letters, resumes, and e-mails.

Diamond, Harriet and Phyllis Dutwin. Grammar in Plain English. Hauppauge, NY: Barron's, 2005. Print.

Intended for advanced students preparing for GED, TOEFL, or TOEIC exams. Includes practice questions.

Diamond, Harriet and Phyllis Dutwin. English the Easy Way. Hauppauge, NY: Barron's, 2003. Print.

Guide for beginners with tips on sentences structure, spelling, grammar and punctuation, capitalization and word usage.

Duncan, Patrice J. Ingles Hecho Facil. New York: Doubleday, 1997. Print.

Intended for native speakers to learn simple basic English with exercises about American grammar and vocabulary, culture, manners and everyday activities. In Spanish.

The Editors of Think English! Magazine. Read & Think English 1. New York: McGraw-Hill, 2008. Print.

Sections about American culture, travel, trends, history, people, etc., teach learners about American life, highlighting difficult and important vocabulary.

Elbaum, Sandra N. More Grammar Practice Book 1. Heinle ELT, 2000. Print.

Student books and workbooks for beginning learners. Helps teach basic English phrases, words and activities through illustrations and text.

Harvey, William C. Ingles Para Latinos: Primer Nivel. Hauppauge, NY: Barron's, 2003. Print.

Literacy workbooks for student; used for training critical thinking, life and communication skills. Series has books and audio CDs, levels range low to high.

Kim, Minkyoung, and J.D. Hilts. Lonely Planet Korean Phrasebook. Footscray (Vic.): Lonely Planet Publications, 2008. Print.

Popular guide book aimed at travelers but also useful for those seeking an understanding of Korean language, vocabulary, phrases, and customs.

Kipfer, Barbara Ann, and Robert L. Chapman. American Slang. 4th ed. New York: Collins, 2008. Print.

Updated version contains 1,500 slang words and phrases common daily American conversation. Features pronunciation guides, word origins and examples of proper word usage.

Klippel, Friederike, and Michael Swan. Keep Talking: Communicative Fluency Activities for Language Teaching. Cambridge: Cambridge University Press, 2006. Print.

Guide for communication activities for students; beginner to advanced. Includes worksheets, indexes to language and alphabetical table of activities.

LearningExpress Editors. 501 Grammar and Writing Questions. 3rd ed. New York: LearningExpress, 2006. Print.

Introduction guide to capitalization and punctuation, sentence structure, agreement, modifiers, paragraph development and essay questions. Helps develop strong communications skills through writing.

LearningExpress Editors. Practical Spelling. 2nd ed. New York: LearningExpress, 2006. Print.

Enhances spelling skills and builds confidence with practice exercises and problems. Slow paced, encourages learners to work at their own speed.

Leis, Andrea, and Robert Chodos. Write All About It. Syracuse, NY: New Readers Press, 1986. Print.

Student and teacher resource guide focuses on honing English writing skills through warm-up exercises, instruction and practice. Multiple levels for beginner to advanced.

Lewis, Marilyn, and Hayo Reinders. Study Skills for Speakers of English as a Second Language. Basingstoke: Palgrave Macmillan, 2003. Print.

Focused on university and college life for students whose native tongue is not English. Simple writing style gives students advice on language topics they may encounter.

Ligon, Fred, Elizabeth Tannenbaum, and Carol Richardson Rodgers. Picture Stories: Language and Literacy Activities for Beginners

Murphy, Raymond, and William R. Smalzer. *Grammar in Use Intermediate with Answers: Self-study Reference and Practice for Students of English*. 2nd ed. New York: Cambridge University Press, 2000. Print.

With audio CD, grammar guide contains simple and clear questions and answers with cartoon drawings. Intended for intermediate learners of North American English.

Newman, Christy M. *LifePrints: ESL for Adults*. Syracuse, NY: New Readers Press, 2002. Print.

Series of books, audio and video developing literacy levels ranging from low to intermediate to high. ESL instruction that combines life experiences with language and communication skills.

Nordvall, Karl, and Hieram Weintraub. *Everyday Survival English*. Santa Fe Springs, CA: Compass Pub, 2005.

Teaches basic English vocabulary and phrases through comical story and illustration. Contains audio CD for auditory enhancement.

Pascal, Marianna. *Say It Better in English: Useful Phrases for Work & Everyday Life*. Ann Arbor, MI: Language Success Press, 2007. Print.

Real-life situations are examined through cartoon illustrations. Contains vocabulary exercises including puzzles and games.

Reynaga, Santiago. *Inglés qué Buen Acento*. Ann Arbor, MI: Language Success Press, 2005. Print.

English language course designed to solve beginner pronunciation problems and give learners a smooth accent when speaking English.

Schmidt, Dodi-Katrin, Michelle M. Williams, Dominique Wenzel, and Juergen Lorenz. *French for Dummies*. Foster City, CA: IDG Books Worldwide, 2000. Print.

Introductory guide to learning French that includes pronunciation and gestures, meeting and greeting, and a travel guide. Contains audio CD; ideal for new learners.

Smith, Bud E., and Arthur Bebak. *Crear Páginas Web Para Dummies*. Panamá: ST Editorial, 2003. Print.

Spanish edition with tips and instructi

Straus, Jane. The Blue Book of Grammar and Punctuation: An Easy-to-Use Guide with Clear Rules, Real-World Examples and Reproducible Quizzes. San Francisco, CA: Jossey-Bass, 2008. Print.

Grammar and punctuation style guide focused on confusing words and homonyms, capitalization, and writing numbers.

Strausser, Jeffrey. Painless Writing. Hauppauge, NY: Barron's, 2009. Print.

Written in an entertaining and easy-to-read style, geared towards middle school and high schoolers; offers tips to improve writing skills through practical exercises.

Swick, Ed. Practice Makes Perfect: English Grammar for ESL Learners. New York: McGraw-Hill, 2005. Print.

Focuses on gaining practical conversation skills to be used in daily life. Features different types of exercises to help build skills and confidence when using English grammar.

Swick, Ed. Practice Makes Perfect: English Pronouns & Prepositions. New York: McGraw-Hill, 2005. Print.

Enforces the importance of practicing pronouns and prepositions in order to have a full understanding of English. Contains appendix of commonly used prepositions.

Swick, Ed. Writing Better English: ESL Workbook. New York: McGraw-Hill, 2004. Print.

Exercise and activity book to help ESL students improve English writing skills. Includes appendix of irregular verbs in the past tense and past participle.

Torres-Gouzerh, Robin. Practice Makes Perfect: Intermediate English Grammar for ESL Learners. New York: McGraw-Hill, 2008. Print.

Designed for students at the intermediate level; contains practice exercises for skill building and confidence boosting.

Ur, Penny. Discussions That Work: Task-Centered Fluency.

Wise, Jessie, and Sarah Park. First Language Lessons for the Well-Trained Mind. Charles City, VA: Peace Hill Press, 2003. Print.

Step-by-step guide to implementing learning at a young age; includes writing, reading, spelling and storytelling. Good as supplement to school materials or home schooling.

Withrow, Jean. Effective Writing: Writing Skills for Intermediate Students of American English.

Baker, Ann. Tree or Three?: An Elementary Pronunciation Course. Cambridge: Cambridge University Press, 2007. Print.

Course designed to help students practice pronunciation, word stress and intonation; intended for beginners. Includes three media CDs for listening comprehension.

Bouchard, Margaret. Comprehension Strategies for English Language Learners. New York: Scholastic, 2005. Print.

Practical guide for teachers of English language learners. Contains strategy lessons to help students read, understand and learn printed material.

Cary, Stephen. Working with English Language Learners: Answers to Teachers' Top Ten Questions. Portsmouth, NH: Heinemann, 2007. Print.

ESL teacher resource guide focused on how to assess student learning and progress. Includes classroom stories, discussions and reflections of experienced teachers.

Carver, Tina Kasloff. Conversation Book 1: English in Everyday. White Plains, NY: Pearson Longman ESL, 2006. Print.

Introduction for conversations in American English for the classroom with role-playing activities, group surveys and other real life situations students may face daily.

Celce-Murcia, Marianne, Donna M. Brinton, and Janet M. Goodwin. Teaching Pronunciation: A Reference for Teachers of English to Speakers of Other Languages. Cambridge: Cambridge University Press, 1996. Print.

Teacher's manual of pronunciation lessons for ESL students, including activities for the classroom, role-playing sessions, and self-evaluation guide.

Dang, Pink D., and Rik Ruiter. Highway to ESL: A User-Friendly Guide to Teaching English as a Second Language. Lincoln, NE: iUniverse, Inc, 2005. Print.

Detailed course planning with teaching tips, suggestions and troubleshooting. Ideal for a first-time teacher or those wishing to gain new classroom skills.

Folse, Keith S., and Jeanine Aida Ivone. First Discussion Starters: Speaking Fluency Activities for Lower-Level ESL/EFL Students. Ann Arbor: University of Michigan Press, 2002. Print.

For the beginner, this teaching guide offers a variety of activities to help students feel comfortable with starting, maintaining or ending discussions.

Folse, Keith S., and Jeanine Aida Ivone. More Discussion Starters: Activities for Building Speaking Fluency. Ann Arbor: University of Michigan Press, 2002. Print.

For the intermediate to advanced student, this teaching guide offers additional activities for students seeking to gain confidence in discussions in American English.

Kendris, Theodore. Ingles Completo Rapso Integral de la Gramatica Inglesa para Hispanohablantes/Complete English Grammar Review for Spanish Speakers. Hauppauge, NY: Barron's, 2008. Print.

In Spanish, this grammar review book focuses on practice exercises intended to reinforce lessons. Intended for beginner to intermediate students.

McCaffery, Laura Hibbetts. Building an ESL Collection for Young Adults: A Bibliography of Recommended Fiction and Nonfiction for Schools and Public Libraries. Westport, CT: Greenwood Press, 1998. Print.

Basic guide on how to build a collection for young adult ESL learners in schools.

McKay, Heather, and Abigail Tom. Teaching Adult Second Language Learners. Cambridge: Cambridge University Press, 1999. Print.

Written specifically for teachers of adult ESL classes; focused on teaching principles and activities designed for adult learners.

Pumarega, Manuel. Ingles en Veinte Lecciones. Mexico: Selector, 1989. Print.

Guide to learning English in twenty lessons, written in Spanish. Focused mainly on English grammar.

Reid, Suzanne. Book Bridges for ESL Students: Using Young Adult and Children's Literature to Teach ESL. Lanham, MD: The Scarecrow Press, 2002. Print.

Focused on using literature as an English language teaching tool, intended for children but can also be used for teaching adults.

Stevens, Sandra. Teach Yourself American English Complete Course. New York: McGraw-Hill, 2004. Print.

Step-by-step guide for self-teaching pronunciation and grammar, vocabulary and English culture. Can also be used in the classroom.

Teaching – Intermedate and Advanced

Baker, Ann. Ship or Sheep?: An Intermediate Pronunciation Course. Cambridge: Cambridge University Press, 2006. Print.

Pronunciation course guide with an emphasis on confusing pairs. Includes exercises and activities; suitable for classroom or self-study. With or without four audio CDs.

Cook, Ann. American Accent Training. Hauppauge, NY: Barron's, 2000. Print.

Uses a “pure-sound” approach to teaching English pronunciation for advanced ESL students.

Lester, Mark. McGraw-Hill’s Essential ESL Grammar: A Handbook for Intermediate and Advanced ESL Students. New York: McGraw-Hill, 2008. Print.

Grammar guide for students who already have a basic understanding of English grammar. Can also be helpful for native English speakers who seek advanced grammar skills.

Muñoz, Mary Ellen. ESL, English as a Second Language: Grammar Intermediate & Advanced. Piscataway, NJ: Research & Education Assoc, 2007. Print.

Intermediate and advanced grammar guide with a special section related to test-taking strategies and skills. Detailed appendices and full answer keys.

Painter, Rosemary. Conversation Starters for Intermediate ESL Students. BookSurge Publishing, 2001. Print.

Designed to enhance listening and speaking skills in adult ESL students.

Roth, Eric H., and Toni Aberson. Compelling Conversations: Questions and Quotations on Timeless Topics: An Engaging ESL Textbook for Advanced Students. Los Angeles: Chimayo Press, 2006. Print.

Comprehensive guide includes 45 discussion topics, 500 quotations/proverbs and over 1,000 questions. Designed for non-native English speakers interested in American culture and conversation.

Teaching – Test Preparation Resources

Avants, Tim. Ace the TOEFL Essay (TWE): Everything You Need for the Test of Written English. Naperville, IL: Sourcebooks, 2007. Print.

Builds confidence and writing skills for TOEFL exam including essay writing tips, practice essay formats, punctuation and grammar, and sentence corrections.

Kaprov, Ronald and Steffi R. Kaprov. Master the GED. Lawrenceville, NJ: Thomson/Peterson's, 2009. Print.

GED prep book completely revised and updated to adhere to recent GED exam changes. Includes 3 full-length practice tests.

Mitchell, Robert, and Dolores Emery. McGraw-Hill's Top 50 Math Skills for GED Success: Master the Essential Skills Required on the GED Math Test. New York: McGraw-Hill, 2005. Print.

Acquire essential math skills and helps learners key in on essential points needed to pass math portion of GED. Contains pre-test and comprehensive review.

Peterson's GED Success 2007. Lawrenceville, NJ: Thomson/Peterson's, 2007. Print.

Study guide for GED exam with full-length practice exams; tips, skills and score boosting strategies; and calculator tips. Self-learning based.

Princeton Review. Cracking the GED, 2011. Princeton Review, 2010.

Fully updated version of the popular GED guide projected to help student's master test taking techniques and maximize scores with practice questions and essays.

Rockowitz, Murray, Samuel C. Brownstein, and Max Peters. Barron's How to Prepare for the GED High School Equivalency Examination. Hauppauge, NY: Barron's, 1995. Print.

Contains three full length practice exams and one practice diagnostic exam for the United States GED exam.

Rozakis, Laurie. Grammar Essentials for the Pre-GED Student. Lawrenceville, NJ: Thomson/Arco, 2003. Print.

Study guide with problems and exercises geared to get students motivated for writing portion of GED exam. For beginning learners.

U.S. Citizenship and Immigration Services. Civics Flash Cards for the New Naturalization Test. [Washington, D.C.]: U.S. Dept of Homeland Security, U.S. Citizenship and Immigration Services, 2009.

Help students seeking citizenship learn U.S. history and government. Can be used as self-study or in the classroom.

Easy Readers

Heyer, Sandra. All New Very Easy True Stories: A Picture-Based First Reader. White Plains, NY: Pearson/Longman, 2006. Print.

Tales told in a simple manner and written in the present tense. Adapted from newspaper and magazine articles for beginning English language learners.

Heyer, Sandra. Beyond True Stories: A High-Intermediate Reader. White Plains, NY: Longman, 2003. Print.

True stories series about cultural expectations in new places. Thought-provoking stories for advanced readers.

Heyer, Sandra. Easy True Stories: A Picture-Based Beginning Reader. White Plains, NY: Longman, 1994. Print.

Simply told, true-life, hard to believe stories. To be used as a first reader for students with modest English language experience.

Heyer, Sandra. More True Stories: A High-Beginning Reader. White Plains, NY: Longman, 2009. Print.

Simply told, true-life, hard to believe stories. To be used as a first reader for students with advanced English language experience.

Heyer, Sandra. True Stories in the News: A Beginning Reader. White Plains, NY: Longman, 2008. Print.

True news stories adapted for the beginning reader to gain fluency in English. To be used as a first reader for students new to English.

Heyer, Sandra. Very Easy True Stories: A Picture-Based First Reader. White Plains, NY: Longman, 1998. Print.

More true, hard to believe stories adapted from newspaper and magazine articles with pictures. To be used as a first reader for students new to English.

New Readers Press. Easy Reader Biography Series: Rosa Parks, Harriet Tubman, Nelson Mandela, Cesar Chavez, David Suzuki, Jane Goodall, Mother Teresa, Martin Luther King, Jr., The Famous Five, and Louis Riel. Syracuse, NY: New Readers Press. Print.

Biography set of ten fascinating people who have significantly impacted history. Each book contains glossary and discussion questions to reflect on text and themes.

Pageturners Detective Complete Set. Saddleback Educational Publishing. Print.

Easy reader set of 25 titles for the struggling reader. Each 80 page story involves culturally diverse themes and ends with strategy, vocabulary and comprehension tests.

Pageturners/Spy Set. Saddleback Educational Publishing. Print.

Easy reader set of 5 books for the struggling reader. Each 80 page story involves culturally diverse themes and ends with strategy, vocabulary and comprehension tests.

Novels

Albom, Mitch. Tuesdays with Morrie: An Old Man, a Young Man and Life's Greatest Lesson. New York: Random House, 1997. Print.

Popular novel based on the true story of Morrie Schwartz and his regular Tuesday meetings with author Albom.

Girzone, Joseph F.

Sad

Redfield, James. The Secret of Shambhala: In Search of the Eleventh Insight. New York: Warner Books, 1999. Print.

Adventure and spiritual story about a man traveling to Tibet to find insights. Third book in the series.

Tolle, Eckhart. Stillness Speaks. Vancouver: Namaste Pub, 2003. Print.

Inspirational book about how to live a peaceful life by calming thoughts and finding spiritual guidance.

Warren, Rick. Una Vida con Propositoes. Miami: Editorial Vida, 2002. Print.

Spanish version of the best-selling novel about God's eternal purpose and finding the meaning of life.

Children's Books

Anderson, Hans Christian and Jerry Pinkney. The Ugly Duckling. New York: Morrow Junior Books, 1999. Print.

Illustrated adaptation of the popular fable about an ugly duckling finding its family.

Buffa, Liz. Grammar Smart Junior: Good Grammar Made Easy. 3rd ed. New York: Random House, 2008. Print.

Chapters focus on item names, sentence structure, and punctuation. Presents English language learning as approachable; includes list of commonly confusing and misused words.

Desclot, Miguel. Sleeping Beauty/La bella Durmiente: A Bilingual Book. Vancouver, BC: Chronicle Books, 2003. Print.

Spanish edition of the classic children's fairy tale Sleeping Beauty, about a sleeping girl who must await her Prince's magical kiss.

Goodman, Marlene. Let's Learn English Picture Dictionary. McGraw-Hill, 2003. Print.

Large and colorful illustrated dictionary works as an introduction to common English words including people, places, actions and objects.

Las Flores de Dona Flora. Celebration Press, 1999. Print.

Spanish version of the story about the inhabitants of the pampa salitrera and their quest

Seuss, Dr. Huevos Verdes con Jamon/Green Eggs & Ham. New York: Sagebrush Education Resources, 1999. Print.

Popular Dr. Seuss beginning book about eating green eggs and ham. Beginning book with rhyming will positively challenge readers speaking skills.

Vocalis ltd. Word Town / Las Palabras del Pueblo. Basic English-Spanish Vocabulary. 2001. Print.

English and Spanish vocabulary taught through real life town scenes, like a school, library and hospital. For the beginning learner.

Wallace, Karen. Born to be a Butterfly. New York: Dorling Kindersley, 2000. Print.

About the transformation from a caterpillar to a Red Admiral Butterfly. For children just beginning to read.

Zinczenko, David and Matt Goulding. Eat This Not That For Kids. New York: Rodale, 2008. Print.

Eating guide covering best and worst food options for growing children. Includes nutritional tips and detailed analysis of supermarket and restaurant foods.

Parenting Resources

Cousins, Lucy. El Primero Ano del Bebe/ The Baby's First Year. Barres Ediciones Sl, 2007. Print.

Guide of what to expect the first year after baby is born. Spanish edition; published in association with the American Pediatric Society.

New Reader's Press. From Home to School: Stories and Activities for Parents Vol. 1 and 2. New Reader's Press, 2005.

Two volume series for parents and their child. Contains activities that children can do

Stone, Joanne, et al. Embarazo para Dummies/Pregnancy for Dummies. Hoboken, NJ: Wiley Publishing, 2007. Print.

Spanish edition of the popular book for expectant mothers. Includes testimonials from mothers and doctors.

Citizenship Materials

Alesi, Gladys. U.S. Citizenship Test. Hauppauge, NY: Barron's, 2005. Print.

Updated manual with resources on passing the United States citizenship test. Includes exercises, explanations, and review of U.S. history, government and geography.

Bray, Illona. Becoming a U.S. Citizen: A Guide to the Law, Exam, and Interview. Berkley: Nolo, 2004. Print.

Extensive guide on the laws around U.S. citizenship, passing the exam, and acing the interview. Clear explanations of complex laws.

Cortés Jr, Luis. A Simple Guide to U.S. Immigration and Citizenship. Ahia, 2008. Print.

Guide designed to answer common questions about U.S. citizenship.

Hilgeman, Karen. McGraw-Hill's U.S. Citizenship Test with DVD. New York: McGraw-Hill, 2009. Print.

Essential study guide to the United States Citizenship Test with sample questions, current exam facts, and a step-by-step preparation program.

Learning Express. Pass the U.S. Citizenship Exam. Learning Express, 2008. Print.

Comprehensive guide to the recently updated U.S. citizenship exam. Written in easy-to-read English for students of all levels.

New Reader's Press. Citizenship Passing the Test Series. New Reader's Press, 2008. Print.

Detailed series of books and audio CDs designed to present visuals, text and audio to cater towards all types of learners seeking help with the U.S. citizenship test.

Schell, Debbie M., Richard E. Schell and Kurt A. Wagner. Become a U.S. Citizen. Sphinx, 2007. Print.

Start to finish guide to completing the entire process of becoming a U.S. citizen.

Vasic, Ivan. The Immigration Handbook: A Practical Guide to United States Visas, Permanent Residency and Citizenship. Jefferson, NC: McFarland, 2008. Print.

Handbook written in a readable form details every step to gaining citizenship, from obtaining a visa, to residency, to full citizenship. Includes a list of important websites.

Daily Life

Agatston, Arthur S. La Dieta South Beach. Emmaus, Pa.: Rodalestore, 2004.

Spanish edition of the popular diet book designed to cut simple carbohydrates and focus on a high-fiber diet.

Austin, Denise. Pilates Para Todos. México, D.F.: Alamah Visual/Santillana Ed, 2003. Print.

Pilates exercise guide to sculpt and strengthen body through yoga-like exercises without stress or strain.

Bassols, Isabel Gomez. Los 7 Pasos Para el Exito en la Vida. Panamericana Editorial Inc, 2009. Print.

Popular guide to the seven steps to success in life, including advice on: healthy living, meeting goals, financial success, and time management.

Beckwith, Harry. You, Inc: The Art of Selling Yourself. New York: Warner Business Books, 2007. Print.

Guide to improving self-confidence and preparing yourself for a successful career. Motivational lessons on making good first impressions, selling yourself and persuasive speeches.

Capon, Brian. Botany for Gardeners. Portland: Timber Press, 2005. Print.

Detailed writing and colorful illustrations detail this introduction to botanical science and gardening. For beginners or advanced gardeners.

Claire, Elizabeth. American Manners and Customs: A Guide for Newcomers. Eastsudley Publications, 2004. Print.

Culture awareness text with information on manners, gestures, and customs typically used in America. Recommended for beginner to intermediate students.

Crocker, Betty, and Betty Crocker. Cocina Betty Crocker: Recetas Americanas Favoritas en Español e Inglés. Hoboken, N.J.: Wiley Pub, 2005. Print.

Bilingual version of the popular American cooks recipe book in Spanish and English.

Darby, Michele Leonard. Mosby's Comprehensive Review of Dental Hygiene. St. Louis, Mo: Mosby Elsevier, 2006. Print.

Comprehensive guide to the dental hygiene board exam. Easy-to-use study guide contains practice exam, question and answer section, and detailed chapters on oral health care.

deSzendeffy, John. For Here or To Go?. Ann Arbor: University of Michigan Press, 1997. Print.

Collection of essays of first-hand encounters with experiencing American culture as an ESL student. Contains pre- and post- reading activities.

Dougherty, Craig and Robert Emigh. The ESL Safety Book. Lewistown, New York: Full Blast Productions, 2001. Print.

Fifty unit reading and discussion text for learners at the beginning level. Information on smoke alarms, first aid, swimming pools, and other safety tips

Firsten, Richard. Men Can Get Embarrassed, Too!: Confusing English Vocabulary for Spanish Speakers. Burlingame, CA: Alta Book Center, 2000. Print.

Humorous guide to confusing vocabulary words mainly focused on cognates. Ideal for Spanish or English language learners.

Gookin, Dan. PCs for Dummies. Hoboken, NJ: Wiley Pub, 2003. Print.

Beginners guide to fundamentals of personal computers (PCs); written in an easy-to-understand way, using humor and wit.

Grant, Linda. Well Said: Pronunciation for Clear Communication. Boston: Heinle & Heinle Publishers, 2001. Print.

Pronunciation guide designed to enhance communication skills in social, academic, professional and business settings.

Hancok, Mark. Pronunciation Games. Cambridge: Cambridge Univ. Press, 2008. Print.

Fun guide for beginner to intermediate students. Includes games on word stress, intonation, and pronunciation.

Haynes, Janette. American Handwriting: Slow and Easy. McHenry, IL: Delta, 2000. Print.

Step-by-step handwriting resource guide for those just beginning to write English.

Ingles Para Conversar: Habla Bien Ingles para Siempre. Inglés en 100 días. Miami, FL: Aguilar, 2007. Print.

Conversational English course designed to be taught in 100 days. Contains over 1,500 expressions and dialogue used in real-life situations.

Jablon, Paula M., and Ellen E. Vacca. At Work in the U.S.: Readings and Language for Job Success. Syracuse, NY: New Readers Press, 2003. Print.

Guide to successful job strategies and language skills to use on the job.

Lasater, Judith. 30 Essential Yoga Poses: For Beginning Students and Their Teachers. Berkeley, CA: Rodmell Press, 2003. Print.

Guide for new yoga students or teachers with poses, variations and breathing guide. Includes full images for additional guidance.

Lobb, Nancy. 150 Job Application Words: Flash Cards, Tests, and Worksheets. Weston Walch, 1991. Print.

Detailed resource guide of recommended vocabulary words to be and not to be used on job applications.

New Reader's Press. Across the U.S: Student Book and Teacher's Guide. Print.

State-by-state reading and pronunciation activities.

New Reader's Press. American Lives: Levels 1-3 and Teacher's Guide. Print.

Beginner, intermediate and advanced level books on famous Americans.

New Reader's Press. At Work in the U.S.: Student Book, Audio CD, and Teacher's Guide.

Audio and visual learning series designed to build communication skills needed at work.

New Readers Press. English in Context Series. Print.

Reading comprehension, grammar and usage, vocabulary, capitalization and punctuation.

New Readers Press. From Home to School.

Equip learners with the language skills they need to be actively involved in the lives of their school-age children.

New Readers Press. Health Stories (Levels 1 – 3). Print.

Raifsnider, Barbara, Christopher A. Warnasch, and Shaina Malkin. Getting Ahead in the U.S. New York: Living Language, 2007. Print.

Basic English course focusing on building English vocabulary, pronunciation and grammar to help when seeking work, doing taxes, or other necessary activities.

Rathbone, Andy. Windows XP for Dummies. Hoboken, NJ: Wiley Pub, 2004. Print.

Guide includes reference information on basic functions of Windows XP software. For beginners.

Reader's Digest Association. New Fix-It-Yourself Manual. Pleasantville, NY: The Reader's Digest Association, 1996. Print.

Step-by-step guide to home repairs. Includes full color images, charts, and diagrams to help with projects.

Reynolds, Sana and Deborah Valentine. Guide for Internationals: Culture, Communication and ESL. Prentice Hall, 2007. Print.

Resource guide to understanding American culture, communication, business writing, novels and more. Includes tips on studying, pronunciation, 12 0 0 7 (unless otherwise indicated) Thomson Delmar Learning /TT0 1.0005 Tc -1(housekeep T*Tc -nstru Tc

Wang, Wally. Office XP for Dummies. New York: Hungry Minds, 2001. Print.

Office XP guide for Microsoft Word, Excel, PowerPoint, Outlook, Access, and FrontPage (2002). For beginners.

Wright, Andrew, David Betteridge, and Michael Buckby. Games for Language Learning. Cambridge: Cambridge University Press, 2006. Print.

Games for ESL students to challenge pronunciation, grammar and communication skills. Great resource for beginning learners.

Magazines

Bon Appétit
Cooking Light
Diabetic Cooking
Everyday Food
Good Housekeeping
Ladies Home Journal
Newsweek
Nick Magazine
U.S. News and World Report
Women's Day
Working Mother
People Magazine en Espanol
People Magazine

Historical

10 fascinating people: Nelson Mandela, David Suzuki, Jane Goodall, Mother Teresa, Cesar Chavez, Martin Luther King, Rosa Parks, Ha

American History DVD Collection; Flag; The U.S. Constitution; Equal Rights for All; and Early Settlers.

Bilingual Library of the United States of America Series. Rosen Publishing, 2006. ISBN: 9781404275676. Print.

Includes all 50 States. Grade 2 reading level, interest level grades 3-6.

Garner, Paul. Porfirio Diaz. Longman, 2001. Print.

Biography of the general and President of the republic of Mexico.

Hickman, Christopher L. United States of America Fact Book. 1st ed. World Library, 2006. Print.

Comprehensive fact book with information regarding the 50 states, important historical documents, anthems, and the presidents.

McWhirter, Ross. The Guinness Book of Records. London: Superlatives Ltd, 2010.

Spanish edition of the popular bizarre and inspirational record book.

DVDs/CDs

Conversation Pieces for Improving ESL Communication, by Vocalis Ltd, 2006. DVD.

Scenes contain words related to everyday situations. Each word is repeated with a scrolling text and audio track for listening comprehension.

Culture Clips Series: Immigration and Citizenship, Job Skills, Community Building, U.S. Cultures and Customs, Living in the United States. DVD.

Five DVD set for intermediate students. Focuse

English as a Second Language by Standard Deviants, 2004. DVD.

12 set DVD series; each 30-minute video covers a different part of speech, including pronouns, prepositions and adjectives.

Spanish/English by Vocabulearn. Audio CD.

12 CD set designed to take basic vocabulary and simple expressions to an advanced level.

U.S. 100: Your Road to Passing the U.S. Citizenship Test by Estica Perez de Jennings. DVD.

Video contains information on passing the more current U.S. Citizenship test. Content provided by the United States Citizenship and Immigration Service.

Materials Developed by Libraries

Contract with Intercambio de Comunidades

Developed materials (books and workbooks) specific to their program and designed to be used by their trained volunteer teachers. The textbooks, which include listening CDs, provide interactive, practical life skills-based lessons for each of Intercambio's twelve levels and are the basis of each class or lesson.

DVD Video Film Master

Created educational film about the library system and how to use the library (with 9 DVD copies of film, 10 film cases and 1 podcast for website).

Library brochure (w/ graphic artist) in Spanish

Focused on library literacy, called Bienvenido a su Biblioteca.

Manual for Teaching English as a Second Language

(Available at: www.clarke.public.lib.ga.us/pinewoods/eslmanual.html)

Video tour of Wauconda Area Public Library (Wauconda, IL)

One library tour version in English and one in Spanish.

Software and Technology

1 cart to hold w/ recharge station.

4 desktop computers.

19 Dell Laptop PC’s.

Decimals made Easy: Sports Math by Dorling Kindersley.

Dr. Schueler's Corner Drugstore by Softkey.

English for Dummies: Interactive lessons on CD-ROM by Vivendi Universal.

The English, Yes! Series by McGraw-Hill.

ESL Toolkit: An ESL Collection by Vocalis Ltd.

Fractions made Easy: Sports Math by Dorling Kindersley.

Google Small Biz Home Page Internet Portal by Google.

Grocery Store: CD-ROM.

Headphones and Microphones.

I Can Speak Spanish: Now learning Spanish is Fast, Fun & Easy! by Transparent Language.

I love Math! by Dorling Kindersley.

I love Science! by Dorling Kindersley.

Instant Immersion English V3.0 by TOPICS Entertainment.

Instant Immersion ESL by TOPICS Entertainment.

Math Advantage 2008 by Encore.

Mavis Beacon Teaches Typing by Encore.

Mavis Beacon’s Typing, Spanish Edition by Encore.

Microsoft Bundle by Microsoft.

Microsoft Works 9.0 by Microsoft.

The Side by Side Series by Molinsky and Blis.

Networking Server.

The Oxford Picture Dictionary Interactive by Oxford University Press.

Rosetta Stone English Level I, II and III by Rosetta Stone.

Tell Me More by Auralog.

Tell Me More Kids English by Auralog.

Tell Me More Premium by Auralog.

Ultimate Phonics Reading Program by Spencer Learning.

Windows XP Professional by Microsoft.

Winway Resume Deluxe by Nova Development US.

Word Town: Basic English Vocabulary by Vocalis Ltd.

Writing Tutor (Revised) by Simon & Schuster Interactive.