

**GODORT Government Information for Children Committee (GIC)**

**Minutes for the Virtual Meeting**

**Tuesday, January 17, 2023 10:15 am PST/ 1:15 pm EST – 11 am PST/ 2 pm EST**

**I. Attendees:**

Lauren Hall, Lisa Pritchard, Connie Williams, Chad Deets, Elizabeth McDonald, Elizabeth Sanders, Lisa Pritchard, Andie Craley, Perveen Rustomfram, Kian Flynn, Jenny Groome, Susan Ditch, Lisa Pritchard, Jennifer Castle, Angela Mason, Amanda Ross

**II. Welcome and Introductions**

*Current Committee Members*

Jennifer Castle, Tennessee State University  
Jenny Groome, Connecticut State Library  
Lauren Hall, California State University, Stanislaus  
Marna Morland, University of Texas at Dallas  
Kamaria Nurse, Queens Public Library  
Perveen Rustomfram, The University of Memphis  
Patricia Siska, Queens Public Library  
Connie Williams, Sonoma County Library-Petaluma

**III. Approval of October 25, 2022 Meeting Minutes**

Lauren motioned to approve the minutes and Jenny Groom seconded. All were in favor. The minutes were approved.

**IV. Shared Best Practices Document Update**

- Free meeting (e)space 10. In or (a) (s)h ( ) (i)2 word Bte ov Jenh ( )2 (e)4 updated the document.
- Jenny discussed using headers such as H1, H2, etc. and Jenny will need help with appropriately formatting the document.
  - Not a lot to report on from the Tech Committee.
  - Lauren can help edit the Google document when it is time to format it appropriately since it is a working draft.
  - We should put all of our policies and procedures in one document



## **VIII. Springhare LinkChecker Tool**

- Jennifer Castle brought to our attention that the LinkChecker Tool will not work after a while if the links are not clicked. Therefore, we need to establish a regular practice of checking links manually so that we can then utilize the LinkChecker in between the manual check.
- Jenny also found that checking the links manually also ensures it is linking to the right place, because while the link might not be broken it may no longer go to where you want it to go.
- Decided to make it a policy to manually check links every quarter which will be added to the best practices guide.

## **IX. Announcements**

- Connie will keep working on the social media announcements for the GIC.
- Jenny is a rock star.

## **XII. New Business**

- No new business

## **XIII. Adjournment**

Lauren motioned to adjourn and Jenny seconded. The meeting was adjourned at 10:49 a.m.