

**GODORT State and Local Documents Task Force
Minutes of the Business Meeting**

c. SLDTF Web Coordinator (Atifa Rawan)

Any updates should be emailed to Atifa and she will update as soon as she gets them. She hasn't received very many changes.

b. State and Local Documents Toolbox (Diann Weatherly)

Diann Weatherly passed out handouts of what she has done so far. The consensus was that it looked good and to work with Atifa Rawan to have it look more like the other SLDTF web pages. Diann asked for input on the cataloging pages.

c. PPM updates

This item has been carried over on the agenda for awhile and Nan Myers said that Dena Hutto had previously identified some items that needed changes. Linda Reynolds raised questions about 2 parts of the PPM. Chapter 8 V C 1.c SLDTF Web Committee states that there should be 2-3 SLDTF members assisting Atifa Rawan. Atifa said there are members assisting. The other section was V C 3 regarding a State and Local Documents Column in DTTP. When the new editor is chosen Linda will contact them to find out if the SLDTF Coordinator needs to find someone for the column.

d. Top 10 List for New State Documents Librarians

Nan Myers stated that the list was complete and that she would send Atifa Rawan the pages so they could be put on the web page and have Diann Weatherly put a copy in the toolbox.

e. Documents on Documents MOU

The Memorandum of Understanding with UCLA for the Documents on Documents collection has not yet been signed. Nan Myers agreed to explore the possibility of moving the collection from UCLA to the ALA archives.

f. Program ideas for 2004 Annual

Ideas for a program for 2004 Annual in Orlando pertaining to municipal documents were discussed.

7. New Business

a. New book by Lori Smith (Barbara Miller) Barbara Miller announced that Lori Smith is a co-author of a new book about state documents that will be published later in the year and that SLDTF would invite Lori to our meeting at Annual 2003 in Toronto to discuss that book.

8. Adjourned.