

GODORT Technology Committee  
January 9, 2:30 p.m.  
Minutes

Lora Amsberryaugier (co-chair), Suzanne Reinman (co-chair), Monifa Carter, Ben Chiewphasa, Samantha Hager

All members of the committee have completed the ALA Drupal training and have permission to edit the GODORT website.

Lora created a Gmail account for the Technology Committee: [godorttechnology@gmail.com](mailto:godorttechnology@gmail.com). The account will be used as the conduit for GODORT Committees to send new content for the website. All members of the Technology Committee will have access to the account, and will monitor Gmail for new messages. Once content responsibilities have been assigned, folders will be created for each committee member. As messages come in, they will be moved into the appropriate folder for posting.

1. Uploading past meeting minutes to the website: Suzanne will check with Hallie to see if a file naming convention was decided upon for the minutes. If not, the committee will come up with a naming convention and then begin moving historical minutes from Dropbox onto the website before the Midwinter meeting.

Dropbox Folder Assignments:

Monifa: Bylaws, Cataloging, Consolidated, Education

Ben: FDTF, General Membership, GIC, GITCO

Suzanne: IDTF, Legislation, Membership, Program, Publications

Samantha: REGP, SLDTF, Steering, Web Managers

2. Technology Committee chapter for the PPM: Lora will write a draft chapter for the PPM before the Midwinter meeting.

Thursday, January 23<sup>rd</sup> at 10:00AM Central Time.

<https://ala-events.zoom.us/j/278886322>

Compose a draft chapter for the PPM

Ask Hallie re: file naming conventions.

Consult with Hallie on how many years of minutes should be posted onto the site.

Load historical minutes for IDTF, Legislation, Membership, Program and Publications

Load historical minutes for FDTF, General Membership, GIC, GITCO

Load historical minutes for Bylaws, Cataloging, Consolidated, Education

Load historical minutes for REGP, SLDTF, Steering, Web Managers