"Content" (https://godort.libguides.com/c.php?g=1198666&p=9471838)

> Groome : "It might be a good idea to add some screenshots in."
>
> Hager: "Yes, that's probably a good idea."
>
> Groome : Images should be shared in groups. Some images might be shared for all accounts (GODORT logo, etc).
>
>> Action item: Ben will add related directions in the "Content" guide.
>
> Simon Healey: Asked about whether images added in share folder would save alternative tags
>
>> Groome : Unsure
>>
>> Hager: Technology should experiment
>
> Groome : Recommendation: "Reach out to Group Admin if things need to be updated and changed   for example, Assets might not be able to be updated"

"Assets" (https://godort.libguides.com/c.php?g=1198666&p=9105968)

> "Reusing Link": The hope is that when people use links, they'll get a popup tag where there's "new," "reuse," and a third tab. The point of this section is pointing people to do a search… and if they don't, they can make it up from scratch.
>
> Groome in chat: "Daniel, you may have missed it - I made quick & dirty videos for GIC members to reuse assets. I am happy to share - or have someone rework it https://godort.libguides.com/GIC/Members"
>
>> Cornwall: Will look at the videos and see if we want to add.
>>
>> Groome prefers that they are private if they are used for internal users.
>
> Groome: "Reusing other assets": Just linked to Springshare resource
>
> Groome: "Maintaining Assets": Didn't know if we want to be this prescriptive.
>
>> If you've got a set of assets that you want to make available, you can parse   thu

Hager action item: Will map asset management section to the LibGuide maintenance section.

Groome : "Do we archive guides before they undergo major revision?"

Hager: "Not sure if the archivist is interested. May need to print?"

Hager will follow-up

Guidelines for Slide Show content on the home page

No updates.

Action items:

Chiewphasa:

In "Content": Create instructions re: images and group settings

In "Content": Add screenshots that would help with directions

Cornwall:

Explore whether it makes sense to incorporate Groome's instructional videos on assets in LibGuide.

Work on guidelines for slide show content on the home page

Hager:

Map asset management section in "LibGuide Maintenance"

Reach out to archivist to gauge interest/importance of analog/web archiving of GODORT LibGuide guidelines/best practices.

Committee-at-large:

Experiment to see whether images added in share folder would save alternative tags

Continue to work on LibGuide